



ت
TAMM

خدمات أبوظبي الحكومية
Abu Dhabi Government Services

Abu Dhabi Centre for Technical and Vocational Education and Training (ACTVET) NOC Service ATP

User Guides – V0.2

Created: Jun 2021 Last Updated: Sep 2022

Contents

Introduction	3
Prerequisite.....	3
Sign in to TAMM Digital Services	3
Getting Started	4
Find the Service on TAMM.....	4
Option 1: Through the ACTVET Dashboard.....	4
Option 2: Through the Digital Services Tab	5
Request Inspection for NOC.....	6
Scenario 1	6
Application submitted	7
Scenario 2	7
Application submitted	12
Request NOC to Deliver National Qualifications.....	13
Application submitted	15
Request to Renew NOC to Deliver National Qualifications	15
Application submitted	17

Document Type:

Secret

Sensitive

Confidential

Open

Introduction

TAMM allows you to manage various services offered by the ACTVET starting with submitting a request and tracking its status.

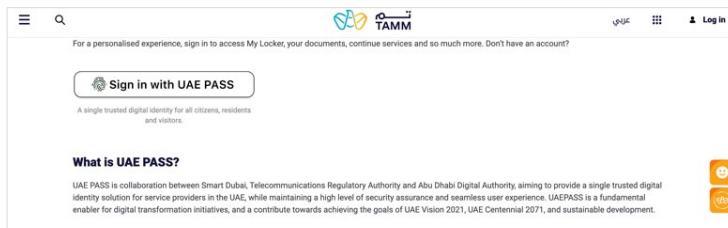
The following ACTVET service is covered in this user guide:

Note: Request NOC Services to Deliver National Qualifications, encompasses the below services as sub-services.

- Request Inspection for NOC
- Request NOC to Deliver National Qualifications
- Request to Renew NOC to Deliver National Qualifications

Prerequisite

An active UAE PASS account is needed to access the ACTVET digital services and initiate a request.

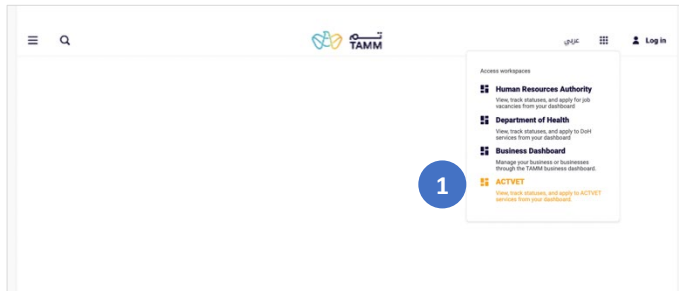


Sign in to TAMM Digital Services

Click **Sign in with UAE Pass** and log in using your valid credentials to access services.

Getting Started

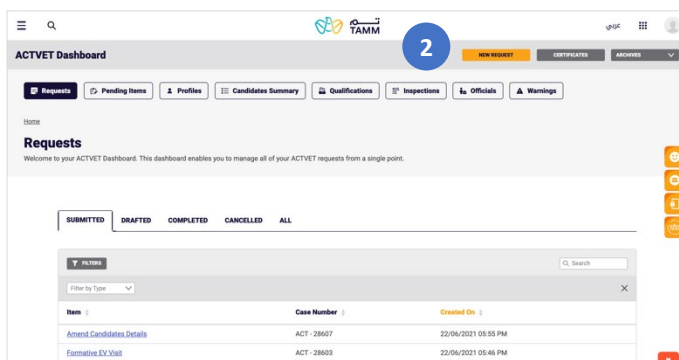
This section explains step-by-step procedure to request the services.



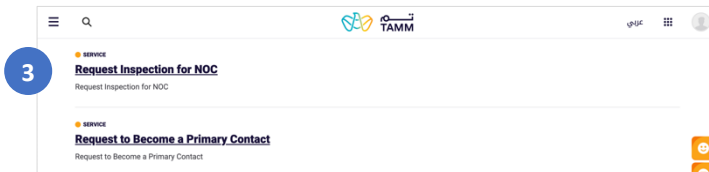
Find the Service on TAMM

Option 1: Through the ACTVET Dashboard

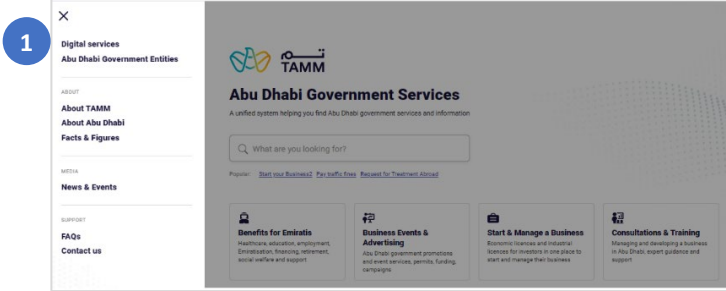
1. Click the **square** icon located on the top right of the TAMM website and click **ACTVET** from the drop-down list.



2. Click **NEW REQUEST**.

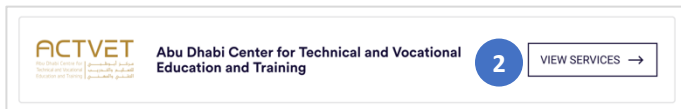


3. Scroll to find the specific service from the list and click the service name.

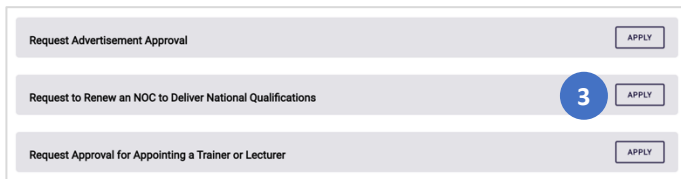


Option 2: Through the Digital Services Tab

4. On the **TAMM** home screen, click the **MENU** icon at the top left and click **Digital Services**.



5. Scroll to find 'Abu Dhabi Centre for Technical and Vocational Education and Training' from list and click **VIEW SERVICES**.



6. Scroll to find your specific service from the list and click **APPLY**.

1

Home > Education & Training > Education Licensing > Manage Institutions

Request NOC Services to Deliver National Qualifications

START

Relevant Entity

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Description

Through this service, you can apply for a No Objection Certificate that allows you to deliver national qualifications.

[Show details](#)

Request NOC Services to Deliver National Qualifications

1. On the Request NOC Services to Deliver National Qualifications screen, click **START**. The following screen displays the 'Select a Service' section.

2

Home > Digital Services > ACTVET

Request NOC Services

Select a Service

Select the type of service you want to proceed with.

Request Inspection for NOC
 Request training provider inspection to obtain an NOC.

Request NOC to Deliver National Qualifications
 Request to issue a new NOC to deliver national qualifications.

Request to Renew NOC to Deliver National Qualifications
 Renew a pre-issued NOC to deliver national qualifications.

3

NEXT → [Cancel](#)

2. Select the service you want to apply for.
- If you select 'Request Inspection for NOC', depending on your institution, the following screen displays either the '[Specify Licence Details – Scenario 1](#)' section or '[Specify Licence Details – Scenario 2](#)' section.
 - If you select 'Request NOC to Deliver National Qualifications', the following screen displays the 'Review Institution Details' section.
 - If you select 'Request to Renew NOC to Deliver National Qualifications', the following screen displays the 'Review Institution Details' section.
3. Click **NEXT** to proceed to the next page.
- To close the application, click **Cancel**.

4

Specify Licence Details

Specify the training licence and trade licence details as requested.

Process

1 Specify Licence Details
 2 Application Submitted

Relevant Entity

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[Show details](#)

Trade Licence Details	
Area Of DED Registration	Dubai
Trade Licence Number	CN-2776564
Trade Licence Issue Date	01 January, 2020

Terms and Conditions

In order to proceed with your application, you are required to read and accept the terms and conditions.

5

ACCEPT ON BEHALF OF
 Select

6

I ready and agree to ACTVET's [Terms and Conditions](#).

7

SUBMIT [Cancel](#)

Request Inspection for NOC

Through this service, institutions can request an inspection so that they can apply to issue an NOC to deliver national qualifications.


Scenario 1

Specify Licence Details

Institutions who are already registered with ACTVET and therefore already have a profile, such as institutions inside of Abu Dhabi, will be eligible for this scenario.

- Review the Trade Licence Details.
- Select the name from the drop-down list on whose behalf you are accepting the terms and conditions.
- Click the '**terms and conditions**' link to read ACTVET advertising approval conditions and click **ACCEPT**.
- Click **SUBMIT** to submit the application.
 - To close the application, click **Cancel**.

The following screen will display the '**Application status**' section.



Your Inspection Request Has Been Submitted Successfully

Reference number: **ACT - 27483** Submitted on: **07 June, 2021**

Thank you for submitting your request. ACTVET is reviewing your profile and request to schedule an inspection.

8 VISIT DASHBOARD

Application submitted

Upon successful submission, the reference number and submission date will be displayed.

- Click **VISIT DASHBOARD** to return to the ACTVET dashboard and view the to-do list of action items that may be requested by ACTVET.

The application status will be **In Progress**.

Upon assessment, ACTVET officers can either: accept or reject the application. You will be notified of any change in the status on your registered email address and mobile number (via SMS).

- On **approval**, the status will be changed to **Completed**.
- On **rejection**, the status will be changed to **Cancelled**.

Specify Licence Details


Specify the training licence and trade licence details as requested.

- 1 Training / Educational Licence Details**
 TRAINING / EDUCATIONAL LICENCE NUMBER (OPTIONAL)
 TRAINING / EDUCATIONAL LICENCE ISSUANCE DATE (OPTIONAL)
- 2 Trade Licence Details**
 AREA OF DED REGISTRATION
 TRADE LICENCE NUMBER
 TRADE LICENCE ISSUE DATE
- 3 Terms and Conditions**
 I ready and agree to ACTVET's [Terms and Conditions](#).
- 4** NEXT Cancel

Process

- 1 Application Details**
 - 1 Specify Licence Details
 - 2 Specify Training Institute Information
 - 3 Specify Address and Facility Information
 - 4 Add Licence Members
 - 5 Add Academic Director
 - 6 Specify Activities
 - 7 Additional Information
- 2 Application Submitted**

Relevant Entity



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[Show details](#)

Scenario 2

Specify Licence Details

Institutions who are new to ACTVET and do not have a profile, such as institutions outside of Abu Dhabi, will be eligible for this scenario.

- Enter the Training / Educational Licence Details, if applicable.
- Enter the Trade Licence Details.
- Click the **'terms and conditions'** link to read ACTVET advertising approval conditions and click **ACCEPT**.
- Click **NEXT** to proceed to the next page.
 - To close the application, click **Cancel**.
 - The following screen will display the **'Specify Training Institute Information'** section.

Specify Training Institute Information

Use the section below to provide the required training institution information and request for an inspection RTP No Objection Certificate.

Case Number	ACT - 27788
Created On	10 June, 2021 5:51 PM

Trade Licence Details

Area Of DED Registration	Dubai
Trade Licence Number	CN-1060801
Trade Licence Issue Date	10 June, 2021

TRADE LICENCE EXPIRY DATE

MMDDYYYY

5 Training Provider Details

TRAINING PROVIDER NAME (ENGLISH)	TRAINING PROVIDER NAME (ARABIC)
<input type="text"/>	<input type="text"/>
TRAINING PROVIDER TYPE	ENTITY TYPE
<input type="radio"/> Public <input type="radio"/> Private	<input type="radio"/> Main <input type="radio"/> Branch
<input type="checkbox"/> Institute is under ACTVET Education System	

7 Contact Information

EMAIL ADDRESS	LANDLINE NUMBER
<input type="text"/>	<input type="text" value="+971"/>
MOBILE NUMBER	
<input type="text" value="+971"/>	
We will contact you through SMS on this number.	

8 Tenancy And Tax Details

TAWTHEEQ OR LEASE AGREEMENT NUMBER	VAT STATUS
<input type="text"/>	<input type="radio"/> Available <input type="radio"/> Unavailable

9

Process

- 1 Application Details 100%
- 2 Specify Training Institute Information
- 3 Specify Address and Facility Information
- 4 Add Licence Members
- 5 Add Academic Director
- 6 Specify Activities
- 7 Additional Information

Relevant Entity

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[Show details](#)

Specify Training Institute Information

5. Enter the trade licence expiry date.
 6. Enter the Training Provider Details.
 7. Enter the Contact Information.
 8. Enter the Tenancy And Tax Details.
- Note:** If 'Available' is selected, you will be asked to enter the VAT number. If 'Unavailable' is selected, you will be mandated to agree that you will provide the number post VAT registration.
9. Click **NEXT** to proceed to the next page.
 - a. To go back to the previous page, click **BACK**.
 - b. To close the application, click **Cancel**.
 - c.
 - d. The following screen will display the 'Specify Address and Facility Information' section.

Specify Address and Facility Information

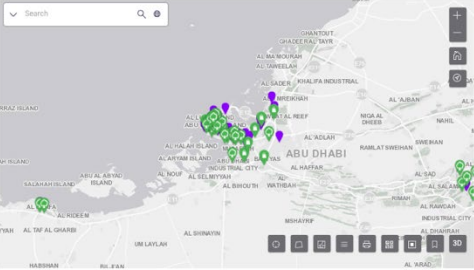
Please read the guidelines for training centre premises and enter requested address and facility details in the sections below.

- The training centre should be located in a commercial building or the mezzanine or commercial floor. It should be completed independent of any other establishment or business; and have its own facility and equipment.
- The facility or premises should be fit for purpose.
- Please [download](#) and view the training centre layout, which should match the requirements set as per the illustration

Case Number	ACT - 27788
Created On	10 June, 2021 5:51 PM

10 Address Details

Search for your facility on the map below and place a pin at the exact location to determine the location. Alternatively, if you know the requested address details, please enter them in the fields below the map.



LATITUDE

LONGITUDE

EMIRATE

STREET NAME (ENGLISH)

STREET NAME (ARABIC)

11 Facility Details

NUMBER OF TRAINING ROOMS

TOTAL AREA (SQM)

12

Process

- Application Details [Hide steps](#)
 - Specify Licence Details
 - Specify Training Institute Information
 - Specify Address and Facility Information
 - Add Licence Members
 - Add Academic Director
 - Specify Activities
 - Additional Information
- Application Submitted

Relevant Entity

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[Show details](#)

Specify Address and Facility Information

10. Enter the Address Details.
Note: searching in the map, or selecting a place from the map, will automatically fill the latitude and longitude details.

11. Enter the Facility Details.

12. Click **NEXT** to proceed to the next page.

- To go back to the previous page, click **BACK**.
- To close the application, click **Cancel**.

The following screen will display the 'Add Licence Members' section.

Add Licence Members

You can add members using the 'ADD' button below the table. Once the information has been added you can edit or delete it, if required. Note that you should only add licence members registered in the trade licence of the training provider.

Case Number	ACT - 27788
Created On	10 June, 2021 5:51 PM

Licence Members

Filter by

Message **Actions**

You haven't added any licence members. Click 'ADD' to start adding in members.

13

Process

- Application Details [Hide steps](#)
 - Specify Licence Details
 - Specify Training Institute Information
 - Specify Address and Facility Information
 - Add Licence Members
 - Add Academic Director
 - Specify Activities
 - Additional Information
- Application Submitted

Relevant Entity

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[Show details](#)

Add Licence Members

13. Click **ADD** to start adding licence members.
Note: At least one licence member is mandatory.

The following screen will display the 'Add Licence Members Details' section.

Add Licence Member Details
 Enter the information requested below to add a new licence member contact.

LICENCE TYPE
 Individual Company

MEMBER TYPE EMIRATES ID

DATE OF BIRTH EMAIL ADDRESS

SHARE PERCENTAGE (OPTIONAL)

14



Add Licence Members Details

14. Select whether you want to add an individual or a company.
15. Fill in the requested details.
16. Click **ADD** to add the licence member.
 - a. To go back to the previous page, click **BACK**.
 - b. To close the application, click **Cancel**.

Add Licence Member Details
 Enter the information requested below to add a new licence member contact.

LICENCE TYPE
 Individual Company

MEMBER TYPE COMPANY NAME (ENGLISH)

COMPANY NAME (ARABIC) COUNTRY OF INCORPORATION

EMAIL ADDRESS LICENCE NUMBER (OPTIONAL)

SHARE PERCENTAGE (OPTIONAL)

16



The following screen will display again the 'Add Licence Members' section.

Add Licence Members
 You can add members using the 'ADD' button below the table. Once the information has been added you can edit or delete it, if required. Note that you should only add licence members registered in the trade licence of the training provider.

Case Number **ACT - 27788**
 Created On **10 June, 2021 5:51 PM**

Licence Members

Member Type	Licence Member	Email Address	Share Percentage	Actions
Partner	Company	company@email.com	0	<input type="checkbox"/> <input type="checkbox"/>

17


19

20

Process

- 1 Application Details
 - Specify Licence Details
 - Specify Training Institute Information
 - Specify Address and Facility Information
- 2 Application Submitted
- 3 Add Licence Members
 - Add Academic Director
 - Specify Activities
 - Additional Information

Relevant Entity



ADDRESS
 IPIC Building - 15th & 16th Floors
 Sultan Bin Zayed the First Street
 Abu Dhabi, UAE P.O. Box: 108800

PHONE NUMBER
 +971 2 613 2000

WEBSITE
<https://www.actvet.gov.ae>

EMAIL
care@actvet.gov.ae

[Hide details](#)

Add Licence Members

17. Review the added licence members.
18. Click on the edit button to amend any of the member's information
 - a. Click on the delete button to delete the licence member.
19. Click **ADD** to continue adding licence members by repeating the process.
20. Click **NEXT** to proceed to the next page.
 - a. To go back to the previous page, click **BACK**.
 - b. To close the application, click **Cancel**.

The following screen will display the 'Add Academic Director' section.

Add Academic Director

Enter the requested information about the academic director below and verify that the same is available on the ACTVET system.

Case Number	ACT - 27788
Created On	10 June, 2021 5:51 PM

21. EMIRATES ID: 7B4XXXXXXXXXXXXX DATE OF BIRTH: Select Date

22. EMAIL ADDRESS: [Input Field]

23.


24. The academic director has a minimum of one bachelor's degree.
 The academic director has a minimum of 3 years experience in training or management.

24.

Process

- Application Details
 - Specify Licence Details
 - Specify Training Institute Information
 - Specify Address and Facility Information
 - Add Licence Members
 - Add Academic Director**
 - Specify Activities
 - Additional Information
- Application Submitted

Relevant Entity



[Show details](#)

Add Academic Director

21. Enter the Emirates ID, date of birth and email address.
22. Click **VERIFY**.

Note: Upon clicking '**VERIFY**', a message will be displayed informing you of the status of this academic director. If the academic director you are trying to add is already an academic director in another institution, ACTVET will send you a 'Share Contact' request.

23. Select the agreement statements.
24. Click **NEXT** to proceed to the next page.
 - a. To go back to the previous page, click **BACK**.
 - b. To close the application, click **Cancel**.

The following screen will display the '**Specify Activities**' section.

Specify Activities

Add activities by clicking on the 'ADD ACTIVITY' button. You may edit or delete any added activity, if required. Note that you have to add at least one activity to be able to proceed.

Case Number	ACT - 27788
Created On	10 June, 2021 5:51 PM

Added Activities List

Activity Name	Actions
You haven't added any activities. Click 'ADD' to start adding in activities.	


25.

26.

Process

- Application Details
 - Specify Licence Details
 - Specify Training Institute Information
 - Specify Address and Facility Information
 - Add Licence Members
 - Add Academic Director
 - Specify Activities**
 - Additional Information
- Application Submitted

Relevant Entity



[Show details](#)

Specify Activities

25. Click **ADD** to start adding activities.
- Note:** At least one activity is mandatory.

The following screen will display the '**Add Activity Details**' section.

Add Activity Details


Select the activity and enter a brief description about it to add it.

26. SELECT ACTIVITY: Select

27. COMMENTS (OPTIONAL): [Input Field]

28.

Relevant Entity



ADDRESS: IPIC Building - 15th & 16th Floors
Sultan Bin Zayed the First Street
Abu Dhabi, UAE P.O. Box: 108800

PHONE NUMBER: +971 2 613 2000

WEBSITE: <https://www.actvet.gov.ae>

EMAIL: care@actvet.gov.ae

[Hide details](#)

Add Activities Details

26. Select the activity from the drop-down.
27. Enter any comments, if applicable.
28. Click **ADD** to add the activity.
 - a. To go back to the previous page, click **BACK**.
 - b. To close the application, click **Cancel**.

The following screen will display again the '**Specify Activity**' section.

Specify Activities

Add activities by clicking on the 'ADD ACTIVITY' button. You may edit or delete any added activity, if required. Note that you have to add at least one activity to be able to proceed.

Case Number: ACT - 27788
Created On: 10 June, 2021 5:51 PM

Added Activities List

Activity Name	Actions
Artificial Intelligence	

Comments: comments

ADD ACTIVITY

BACK **NEXT** **Cancel**

Process

- Application Details
 - Specify Licence Details
 - Specify Training Institute Information
 - Specify Address and Facility Information
 - Add Licence Members
 - Add Academic Director
 - Specify Activities
 - Additional Information
- Application Submitted

Relevant Entity

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[Show details](#)

Specify Activities

- Review the added activities
- Click on the edit button to amend any of the activities information.
 - Click on the delete button to delete the activity.
- Click **ADD ACTIVITY** to continue adding activities by repeating the process.
- Click **NEXT** to proceed to the next page.
 - To go back to the previous page, click **BACK**.
 - To close the application, click **Cancel**.

The following screen will display the 'Additional Information' section.

Additional Information

Kindly upload the necessary documents and add any comments relevant to your application. If there are no documents displayed you can proceed by clicking 'Submit'.

Case Number: ACT - 27788
Created On: 10 June, 2021 5:51 PM

DED: **SELECT FILE** or drop file(s) here
File types: .jpg .png .pdf Max. 15 MB per file

ADDITIONAL NOTES (OPTIONAL)
Describe any additional information you would like to provide for this service.

BACK **SUBMIT** **Cancel**

Process

- Application Details
 - Specify Licence Details
 - Specify Training Institute Information
 - Specify Address and Facility Information
 - Add Licence Members
 - Add Academic Director
 - Specify Activities
 - Additional Information
- Application Submitted

Relevant Entity

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Additional Information

- Click **SELECT FILE** to upload the required document(s).
- Enter additional notes, if any.
- Click **SUBMIT** to submit the application.
 - To go back to the previous page, click **BACK**.
 - To close the application, click **Cancel**.

The following screen will display the 'Application Status' section.

Your Inspection Request Has Been Submitted Successfully

Reference number: **ACT - 27483** Submitted on: **07 June, 2021**

Thank you for submitting your request. ACTVET is reviewing your profile and request to schedule an inspection.

VISIT DASHBOARD

Application submitted

Upon successful submission, the reference number and submission date will be displayed.

- Click **VISIT DASHBOARD** to return to the ACTVET dashboard and view the to-do list of action items that may be requested by ACTVET.

The application status will be **In Progress**.

Upon assessment, ACTVET officers can either: accept, reject or return the application. You will be notified of any change in the status on your registered email address and mobile number (via SMS).

- On **approval**, the status will be changed to **Completed**.
 - On **rejection**, the status will be changed to **Cancelled**.
- On **return**, the status will be still **In Progress**. Click the **three dots** > **Upload Document(s)**. You will be redirected to the '[Upload Documents](#)' screen.

Upload Documents

Review the comments, if applicable, and upload the necessary documents below. You can either choose to submit all documents or partially upload and submit documents for review based on availability. You can come back and update the remaining documents as required.

Returned Documents Summary

Document	ACTVET Comments
Draft of the Advertisement (Printed material, digital, broadcast, mobile, etc.)	returned

Showing 5 of 1

Process

- 1 Upload Documents
- 2 Request Submitted

Relevant Entity

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DRAFT OF THE ADVERTISEMENT (PRINTED MATERIAL, DIGITAL, BROADCAST, MOBILE, ETC.) (OPTIONAL)

or drop file(s) here Max. 5 MB per file

LETTER/ AGREEMENT OF ACCREDITATION (OPTIONAL)

or drop file(s) here Max. 5 MB per file

NOC TO REPRODUCE COPYRIGHT WORK (PHOTOS, ART, MAPS, QUOTATIONS, ETC.) (OPTIONAL)

or drop file(s) here Max. 5 MB per file

AGREEMENT/APPROVAL TO USE LOGO(S) (OPTIONAL)

or drop file(s) here Max. 5 MB per file

Upload Documents

The reviewed documents summary section will be visible.

Upload the required document and click **SUBMIT** to process the request again.

Review Institution Details

Review the training institution details and provide other institution notes, if necessary.

1 Training Institution Details

Institution Name	Dubai school
LTP Number	0957-1.0
Issue Date	1 January, 2020
Expiry Date	31 December, 2021
Inspection Date	5 May, 2021
Inspection Score	
Address	Dubai

2 INSTITUTION NOTES (OPTIONAL)

3 Terms and Conditions

You are mandated to read and accept the terms and conditions in order to proceed with your application.

ACCEPTED ON BEHALF OF

Select

I read and agree to ACTVET'S [Terms and Conditions](#).

I read and agree to [ACTVET'S Regulations](#).

6

Process

- 1 Review Institution Details
- 2 Pay Applicable Fees
- 3 Take Satisfaction Survey
- 4 Download Certificate

Relevant Entity

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[Show details](#)

Request NOC to Deliver National Qualifications

1. Review the institution details.
2. Enter institutional notes, if applicable.
3. Select the name from the drop-down list on whose behalf you are accepting the terms and conditions.
4. Click the **'terms and conditions'** link to read ACTVET's terms and conditions and click **ACCEPT**.
5. Click the **'ACTVET's regulations'** link to read ACTVET's regulations and click **ACCEPT**.
6. Click **NEXT** to proceed to the next page.
 - a. To close the application, click **Cancel**.

The following screen will display the **'Pay Applicable Fees'** section.

Pay Applicable Fees
 Kindly review all the relevant information, make the fees payment and proceed for your certificate.

Process

- 1 Review Institution Details
- 2 **Pay Applicable Fees**
- 3 Take Satisfaction Survey
- 4 Download Certificate

Payment Summary	
Document	Fees
Issue RTP NOC	AED 5,000.00
Tax (5%)	AED 250.00
TOTAL	
AED 5,250.00	

Relevant Entity
ACTVET
 Abu Dhabi Centre for Technical and Vocational Education and Training | مركز أبوظبي للتعليم والتدريب التقني والمهني

[Show details](#)


7

Pay Applicable Fees


7. Click **PAY** to make the payment.
 - a. To go back to the previous page, click **BACK**.
 - b. To close the application, click **Cancel**.

Note: You will be redirected to the Abu Dhabi Payment gateway screen where you must provide your credit/debit card details to make the payment.

The following screen will display the 'Take Satisfaction Survey' section.



Please Wait While We Process Your Payment

 Your payment is in progress. Please do not close your browser.

This screen will be visible while your payment is being processed.

Take Satisfaction Survey
 Answer all the questions listed below based on your experience of using this service to help us serve you better in the future

Process

- 1 Review Institution Details
- 2 Pay Applicable Fees
- 3 **Take Satisfaction Survey**
- 4 Download Certificate

The inspectors are knowledgeable and efficient

Strongly Disagree Disagree Agree Strongly Agree

The inspection standards / criteria are clear and make sense

Strongly Disagree Disagree Agree Strongly Agree

The feedback during inspections is helpful

Strongly Disagree Disagree Agree Strongly Agree

The inspectors are respectful and professional

Strongly Disagree Disagree Agree Strongly Agree


RECOMMENDATIONS FOR IMPROVEMENTS (OPTIONAL)

9

Take satisfaction survey

8. Answer all the survey questions by selecting a appropriate option for each question.
9. Enter recommendations for improvement, if any.
10. Click **SUBMIT** to submit the application.

The following screen will display the 'Application Status' section.



Your RTP NOC Has Been Issued Successfully

Reference Number: **ACT - 27481** Submitted on: **7 June, 2021**

Thank you for submitting your request. Kindly note that your RTP No Objection Certificate (NOC) has been issued successfully. Use the button below to DOWNLOAD.

Request Summary

Institution Name	Dubai school
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11 **DOWNLOAD NOC**

VISIT DASHBOARD

Application submitted

Upon successful submission, the reference number and submission date will be displayed.

11. Click on **DOWNLOAD NOC** to download the NOC directly.
 - a. Click **VISIT DASHBOARD** to return to the ACTVET dashboard.

The application status will be **Completed**.

1 Review Institution Details

Review the training institution details and provide other institution notes, if necessary.

Training Institution Details


Institution Name	Nawah Energy Company P J S C
NOC Number	NOC-130
NOC Version Number	1
CN Number	
LTP Number	
Issue Date	
Expiry Date	
Inspection Date	
Inspection Score	
Address	Abu Dhabi - BNPP Barakah

INSTITUTION NOTES (OPTIONAL)
 Describe any additional information you would like to provide for this institution

Process

- 1 Review Institution Details
- 2 Pay Applicable Fees
- 3 Take Satisfaction Survey
- 4 Download Certificate

Relevant Entity



[Show details](#)

3 Terms and Conditions

You are mandated to read and accept the terms and conditions in order to proceed with your application.

ACCEPTED ON BEHALF OF

Select

I read and agree to ACTVET's [Terms and Conditions](#).

I read and agree to [ACTVET regulations](#).

NEXT →

Cancel

Request to Renew NOC to Deliver National Qualifications

1. Review the institution details.
2. Enter institutional notes, if applicable.
3. Select the name from the drop-down list on whose behalf you are accepting the terms and conditions.
4. Click the '**terms and conditions**' link to read ACTVET's terms and conditions and click **ACCEPT**.
5. Click the '**ACTVET's regulations**' link to read ACTVET's regulations and click **ACCEPT**.
6. Click **NEXT** to proceed to the next page.
 - a. To close the application, click **Cancel**.

The following screen will display the '**Pay Applicable Fees**' section.

Pay Applicable Fees
Kindly review all the relevant information, make the fees payment and proceed for your certificate.

Payment Summary

Description	Fees
Renew RTP NDC	AED 5,000.00
VAT	AED 250.00
Discount	AED 0.00
TOTAL	AED 5,250.00

Process

- 1 Review Institution Details
- 2 Pay Applicable Fees**
- 3 Take Satisfaction Survey
- 4 Download Certificate

Relevant Entity

ACTVET
Abu Dhabi Centre for
Technical and Vocational
Education and Training | مركز أبوظبي
للتنظيم والتدريب
التقني والمهني

[Show details](#)


7 ← BACK PAY Cancel

Pay Applicable Fees

7. Click **PAY** to make the payment.
 - a. To go back to the previous page, click **BACK**.
 - b. To close the application, click **Cancel**.

Note: You will be redirected to the Abu Dhabi Payment gateway screen where you must provide your credit/debit card details to make the payment.

The following screen will display the 'Take Satisfaction Survey' section.



Please Wait While We Process Your Payment

Your payment is in progress. Please do not close your browser.

This screen will be visible while your payment is being processed.

Take Satisfaction Survey
Answer all the questions listed below based on your experience of using this service to help us serve you better in the future

The inspectors are knowledgeable and efficient

8 Strongly Disagree Disagree Agree Strongly Agree

The inspection standards / criteria are clear and make sense

Strongly Disagree Disagree Agree Strongly Agree

The feedback during inspections is helpful

Strongly Disagree Disagree Agree Strongly Agree

The inspectors are respectful and professional

Strongly Disagree Disagree Agree Strongly Agree

RECOMMENDATIONS FOR IMPROVEMENTS (OPTIONAL)

9

10 SUBMIT Cancel

Process

- 1 Review Institution Details
- 2 Pay Applicable Fees
- 3 Take Satisfaction Survey**
- 4 Download Certificate

Relevant Entity

ACTVET
Abu Dhabi Centre for
Technical and Vocational
Education and Training | مركز أبوظبي
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التقني والمهني

[Show details](#)

Take satisfaction survey

8. Answer all the survey questions by selecting a appropriate option for each question.
9. Enter recommendations for improvement, if any.
10. Click **SUBMIT** to submit the application.

The following screen will display the 'Application Status' section.



Your RTP NOC Has Been Issued Successfully

Reference number: **ACT - 27477** Submitted on: **07 June, 2021**

Thank you for submitting your request. Kindly note that your RTP No Objection Certificate (NOC) has been issued successfully. Use the button below to DOWNLOAD.

Request Summary

Institution Name	Nawah Energy Company P J S C
NOC Number	NOC-131

11

DOWNLOAD NOC

VISIT DASHBOARD

Application submitted

Upon successful submission, the reference number and submission date will be displayed.

11. Click on **DOWNLOAD NOC** to download the NOC directly.

- a. Click **VISIT DASHBOARD** to return to the ACTVET dashboard.

The application status will be **Completed**.



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